



Sprouts Program Assistant (Part Time)

Overview

Our Mission: ZUMIX empowers young people to build successful futures for themselves, transforming lives and community through music, technology, and creative employment.

Since 1991, ZUMIX has offered award winning music and creative media programs for youth in the Greater Boston area ages 7-18. We have grown from a kitchen table project, to serving 1,000 young people annually through out-of-school programming, as well as in-school arts expansion initiatives. ZUMIX is dedicated to empowering young people through music, and to fostering personal and professional development, artistic growth, and civic engagement, as well as the 21st century skills needed to achieve success in college and career. Our staff members are creative and passionate individuals who hold each other accountable to our mission, vision, core values, and to high standards of excellence. For more information on our work, please visit www.zumix.org.

As ZUMIX concludes our 31st anniversary, we look back with pride on three decades of great work and look forward with optimism at all that lies ahead. We are investing in our staff; we are deepening relationships with youth and their development; we are increasing our commitment to serving our broader community, which was hard-hit during the pandemic; we are embarking on expanding music partnerships with the Boston Public Schools and neighboring districts; and we are evolving our curriculum to align with the changing needs of our constituents.

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Reports to: Sprouts Manager

ZUMIX seeks motivated youth to help enrich our Sprouts programming. Sprouts is a creative arts program for young participants ages 7-11 years old, incorporating musical theater, Afro-Caribbean drumming and ukulele. Applicants should work well with younger youth and be interested in learning about program curriculum building and facilitation.

Responsibilities

- Working with the Sprouts Manager, support the planning and implementation of Sprouts summer curriculum in musical theater, Afro-Caribbean drumming and ukulele.
- Assist with organizing materials for programs – designing posters, printing music and preparing the space with appropriate instruments and materials.
- Co-facilitate group building activities to build comradery and shared leadership among youth staff.
- Attend all trainings and professional development opportunities, including field trips to other employers in the creative sector.
- Collaborate with ZUMIX team and youth staff to design a celebration event showcasing the artistic work produced over the summer.

Qualifications

- Able to show flexibility in working with younger children and adaptability to their unique learning styles.
- Interest in music, media and the arts required; prior experience is a plus, though not necessary.
- Self-starter, bringing a positive attitude and willingness to contribute to a dynamic team
- Enthusiasm for the mission and values of ZUMIX
- Skilled at communicating with constituents of all ages and backgrounds; Spanish and English verbal and written proficiency is a plus, though not required.

Compensation and Work Site Details

This is a part time hourly position, scheduled to work from Monday through Friday between 9 and 2pm, not to exceed 25 total hours per week. The hourly rate is \$15/hr. This position will begin on Tuesday, June 25, 2024 and conclude on Friday, August 23, 2024.

Sprouts Program Assistants will work on-site at our ZUMIX Firehouse, a performance venue, studio and media lab located at 260 Sumner St. in East Boston. Our workspace is vibrant; buzzing with energy, music, youth program participants and Gigi, the friendly office dog. While musical knowledge is not required, a love of joyful noise is.

ZUMIX does not and shall not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status, in any of its activities or operations. We are committed to providing an inclusive and welcoming environment for all members of our staff, along with our participants, their families, our volunteers, subcontractors, and vendors. As part of this commitment, ZUMIX will ensure that persons with disabilities are provided reasonable accommodations.